



REXA
Electraulic
Actuators & Drives

KOSO America
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Tel: 508•584•1199
Fax: 508•584•2525

RETURN MATERIALS AUTHORIZATION v03

DATE:	SERIAL #	RETURN SHIPPING VIA:	CUSTOMER P.O. #	WORK ORDER # (for REXA use only)
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SECTIONS ① THRU ④ MUST BE COMPLETED BEFORE AN RMA WILL BE ISSUED.	Date Received	Date Evaluated	Date Scheduled
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① BILLING ADDRESS

Company: _____

Address: _____

Contact: _____

Tel: _____ Fax: _____

e-mail: _____

② SHIPPING ADDRESS

Company: _____

Address: _____

Contact: _____

Tel: _____ Fax: _____

e-mail: _____

③ ITEM(S) BEING RETURNED

ACTUATOR ELECTRONICS OTHER _____

Model No.: _____

Electronics: SUPPLY VOLTAGE _____ CONTROL SIGNAL _____

ENVIRONMENTAL CONDITION: Ambient Temperature _____ Location: <input type="checkbox"/> inside <input type="checkbox"/> outside
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④ PROBLEM/FAILURE DESCRIPTION:

ACTION REQUESTED: REPAIR TROUBLESHOOT/ADVISE REFURBISH

REQUESTED RETURN DATE: _____

PREPARED BY: _____ **REPRESENTATIVE:** _____

- NOTES:**
1. COMPLETING this form will ensure a faster and less costly turn around on repair of the actuator.
 2. BEFORE SHIPPING the actuator, make certain that the unit is properly cleaned to prevent injury to factory technicians while unpacking (due to hazardous substances on unit). If unit requires additional cleaning prior to repair, turn around time and cost of repair will increase.
 3. PACKAGE THE ACTUATOR PROPERLY and correctly to prevent damage during shipping. KOSO AMERICA is not responsible for damage during shipping.
 4. A MINIMUM 4 HOUR LABOR or 2 hour diagnostic charge will apply to all non-warranty repairs.
 5. REXA RMA number **must** appear on all packages.

REP	<input type="text"/>
%	<input type="text"/>
BC	<input type="text"/>